

MINUTES
Workforce Connection
Of Central New Mexico
Executive Board Meeting

Thursday, August 4, 2005

7:45 am

MRCOG, 809 Copper, NW- First Floor Conference Room

Call to Order- 7:56 a.m. – Jeff Armijo

Present

Charles Aguilar
Jeff Armijo
Bob Davey
Judy LeJeune
Gwen Manfre
Mary Lee Martin
Virginia Murphy
John Sapien
Mike Swisher

Quorum was Established

Excused

Martha Binford
Rita Logan
John Sapien
Mike Swisher

Approval of Thursday, August 4, 2005 Agenda

Motion: Charles Aguilar

Second: Bob Davey

No Discussion

Action: Passed by voice vote

Tab 1: Approval of Minutes, Executive Committee: July 21, 2005

Motion: Bob Davey

Second: Virginia Murphy

No Discussion

Action: Passed by voice vote

The TANF Preliminary Budget was distributed to the Committee- It was then reviewed and explained by Dewey Cave and Cindy Mendoza- Questions Followed

DISCUSSION ITEMS

Tab 2: PY2005 Employer Outreach MOUs- by Lawrence Rael

- Mr. Rael explained the future of PY05 Employer Outreach MOUs to the Committee, stating what had transpired in the PY04 MOUs.
- Early in the program year, the Business Outreach Committee and the Executive Committee approved and set aside funding from WIA to improve employer outreach.
- Central Area economic development organizations were contacted by the MRCOG to develop work plans for business outreach strategies.
- From these work plans MOUs were negotiated with each economic development organization to perform the outreach activities outlined.
- These MOUs were meant to help better connect employers to the WCCNM as well as inform the community of the WCCNM program.
- In March and April, MOUs with Bernalillo, Torrance, Valencia and Sandoval Counties were approved by the Board.
- Mr. Chavez, NMDOL, explained that these initiatives were very beneficial to the WCCNM outreach system and had helped to develop initiate many OJT and customized training opportunities.
- Mr. Rael stated that a letter has gone to OWTD requesting 10% monies to help fund this initiative.
- Staff will continue to update the Board on this issue; final reports from the four MOUs will be available at the next Committee meeting.

Discussion and Questions Followed

Tab 3: Consultant Contract between Adrienne R. Smith and WCCNM- by Lawrence Rael

- Mr. Rael explained to the Committee that Adrienne Smith had resigned from her position as Administrator for the WCCNM, however, the Board has the opportunity to enter into a consulting contract with her for future initiative, grants, etc.
- Ms. Smith will be facilitating the September 22, 2005 WCCNM Board planning retreat, where the business oriented model will be discussed.
- Entering into a consulting contract will allow Ms. Smith to continue her work with the WCCNM on a limited and as needed basis.

Discussion and Questions Followed

Tab 4: About Face! Youth Program Update- by Lawrence Rael

- Mr. Rael explained that this pilot project was first introduced to the WCCNM last fall as a mentorship program developed by the National Guard using national guardsmen and guardswomen to serve as mentors to WIA eligible youth.
- Due to contract negotiations and a lowered PY05 youth allocation this program has been delayed pending OWTD review.

- A letter has been sent to OWTD requesting \$250K to help fund this pilot program.
- Staff will continue to update the Board on this issue.

Discussion and Questions Followed

Tab 5: TANF Update- by Lawrence Rael

- July 1, 2005 the WCCNM officially took over the TANF program with a seemingly seamless transition.
- Participants have not and will not see a stop in services, and all offices are open for business.
- All TANF leases have been passed by the Board, however a new lease for the Valencia TANF program will be negotiated. The building being looked at will serve as a venue to co-locate TANF and WIA.
- The TANF program is moving along with some positions still needing to be filled. Staff would like to thank NMDOL for their hard work during this transition process.
- Staff will continue to update the Board on this issue.

Discussion and Questions followed

REPORTS

Administrative Reports- None

Committee Reports-

- **Youth Council-** by Mary Lee Martin
 - Nothing to report the July meeting was cancelled
- **Performance and Monitoring-** by Virginia Murphy
 - The Committee has been meeting on a monthly basis to review performance measures and benchmark report from YDI and DOL.
 - The Committee will meet on Wednesday to discuss and prepare information for the Board retreat
- **Training and Service Provider-** by Judy LeJeune
 - Nothing to report the July meeting was cancelled
- **Business Outreach Committee-** by Jeff Armijo
 - Nothing to report

PUBLIC COMMENT

Public Comments- None

ADJOURNMENT

Adjournment- 9:26 a.m.

Motion: Virginia Murphy

Second: Bob Davey

Action: Passed voice vote

Next Meeting-

Date: September 1, 2005

Time: 7:45 am

Location: Mid-Region Council of Governments

A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper, NW, Albuquerque, NM 87102